	DOKUMEN PELAKSANAAN ANGGARAN SATUAN KERJA PERANGKAT DAERAH	03114/DPA/2020	Formulir DPA-SKPD 2.2.1		
		4.06.4.06.03.15.0003.5.2			
PEMERINTAH PROVINSI JAWA TENGAH TAHUN ANGGARAN 2020					
Urusan Pemerintahan	: 4.06. - Fungsi Lainnya				
Organisasi	: 4.06.03.04. - Biro Perekonomian Daerah				
Program	: 4.06.4.06.03.15. - Peningkatan Sinergi Penyelenggaraan Pemerintahan Daerah				
Kegiatan	: 4.06.4.06.03.15.0003. - Kegiatan Penyusunan Kebijakan Bidang Koperasi, Lkm Dan Ukm				
Waktu Pelaksanaan	: 1 (Satu) Tahun Anggaran				
Lokasi Kegiatan	: Biro Perekonomian Daerah				
Sumber Dana	: Abpd Provinsi				
Indikator dan Tolok Ukur Kinerja Belanja Langsung					
Indikator	Tolok Ukur Kinerja			Target Kinerja	
Capaian Program	-Persentase Hasil Ringkas Kebijakan (Policy Brief) yang diusulkan sebagai kebijakan bidang Perindustrian, Perdagangan, Koperasi, dan UKM			-85.00 %	
	- Persentase Hasil Ringkas Kebijakan (Policy Brief) yang diusulkan sebagai kebijakan penguatan dan efisiensi BUMD			- 85.00 %	
	- Persentase Hasil Ringkas Kebijakan (Policy Brief) yang diusulkan sebagai kebijakan bidang Perhubungan, Penanaman Modal dan Pariwisata			- 80.00 %	
Masukan	Tersedia Dana			Rp. 500.000.000,-	
Keluaran	-Jumlah rumusan ringkas kebijakan (policy Brief) bidang koperasi, LKM dan UKM			-4.00 Dokumen	
Hasil	-Persentase Hasil Ringkas Kebijakan (Policy Brief) yang diusulkan sebagai kebijakan bidang Perindustrian, Perdagangan, Koperasi, dan UKM			-85.00 %	
Kelompok Sasaran Kegiatan : SKPD Kab/Kota, Lembaga Keuangan Mikro, UMKM dan Masyarakat					
Rincian Dokumen Pelaksanaan Anggaran Belanja Langsung Menurut Program dan Per Kegiatan Satuan Kerja Perangkat Daerah					
Kode Rekening	Uraian	Rincian Perhitungan			Jumlah (Rp)
		Volume	Satuan	Harga Satuan	
1	2	3	4	5	6 = (3x5)
5.	BELANJA				500.000.000
5.2.	BELANJA LANGSUNG				500.000.000
5.2.1.	Belanja Pegawai				10.000.000
5.2.1.01.	Honorarium PNS				2.000.000
5.2.1.01.02.	Honorarium Tim Pengadaan Barang Dan Jasa				<u>2.000.000</u>
5.2.1.02.	Honorarium Non PNS				8.000.000
5.2.1.02.11.	Uang Harian Peserta Kegiatan				<u>8.000.000</u>
5.2.2.	Belanja Barang dan Jasa				490.000.000
5.2.2.01.	Belanja Bahan Pakai Habis				50.585.000
5.2.2.01.01.	Belanja Alat Tulis Kantor				<u>12.785.000</u>
5.2.2.01.21.	Belanja Perlengkapan Diklat/Seminar/Bintek/Sosialisasi/Lokakarya				<u>37.800.000</u>
5.2.2.03.	Belanja Jasa Kantor				35.500.000
5.2.2.03.20.	Belanja Jasa Pengajar/Instruktur/Narasumber/Tenaga Ahli				<u>35.500.000</u>
5.2.2.06.	Belanja Cetak dan Penggandaan				14.550.000
5.2.2.06.02.	Belanja Penggandaan				<u>14.550.000</u>
5.2.2.07.	Belanja Sewa Rumah/Gedung/Gudang/Parkir				194.400.000

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is essential for the proper management of the organization's finances and for ensuring compliance with applicable laws and regulations.

2. In addition, it is noted that the records should be kept in a secure and accessible format. This may involve the use of specialized software or physical filing systems, depending on the nature and volume of the data being recorded.

3. Furthermore, the document highlights the need for regular audits and reviews of the records. This helps to identify any discrepancies or errors early on and allows for prompt corrective action to be taken.

4. Finally, it is stressed that all personnel involved in the recording process should be properly trained and instructed. This ensures that the data is entered accurately and consistently, which is crucial for the reliability of the records.

5. The document also mentions that the records should be maintained for a sufficient period of time to allow for future reference and analysis. This is particularly important in light of the fact that many legal and regulatory requirements mandate the retention of financial records for several years.

6. In conclusion, the document provides a comprehensive overview of the key principles and practices that should be followed when it comes to the management and maintenance of financial records. By adhering to these guidelines, organizations can ensure that their records are accurate, secure, and readily available when needed.

7. It is also worth noting that the implementation of effective record-keeping practices can lead to a number of other benefits, such as improved decision-making, enhanced transparency, and increased accountability. These are all factors that contribute to the overall success and sustainability of an organization.


8. Therefore, it is strongly recommended that all organizations, regardless of their size or industry, should take the time to establish and maintain a robust system for the management of their financial records. This will not only help to protect the organization's interests but will also ensure that it is well-positioned to meet the challenges of the future.

9. The document concludes by reiterating the importance of these practices and encouraging organizations to seek professional advice if they are unsure about how to best implement them. By doing so, they can ensure that their record-keeping practices are up-to-date and compliant with the latest regulations and standards.

10. Finally, it is hoped that this document will serve as a helpful guide for all those who are responsible for the management of financial records, and that it will contribute to the overall improvement of record-keeping practices across all organizations.

Kode Rekening	Uraian	Rincian Perhitungan			Jumlah (Rp)
		Volume	Satuan	Harga Satuan	
1	2	3	4	5	6 = (3x5)
5.2.2.15.	Belanja Perjalanan Dinas				208.940.000
5.2.2.15.01.	Belanja Perjalanan Dinas Dalam Daerah				121.820.000
5.2.2.15.02.	Belanja Perjalanan Dinas Luar Daerah				87.120.000
Jumlah					500.000.000
Rencana Penarikan Dana per Triwulan					
Triwulan I	Rp.	145.000.000			
Triwulan II	Rp.	140.000.000			
Triwulan III	Rp.	95.000.000			
Triwulan IV	Rp.	120.000.000			
Jumlah	Rp.	500.000.000			

Semarang, 18 Desember 2019
Mengesahkan,
Pejabat Pengelola Keuangan Daerah
PROVINSI JAWA TENGAH



SUWARNO, SE, MM
NIP. 197005141992021001

Uraian	Rincian Perhitungan			Jumlah (Rp)
	Volume	Satuan	Tarif/ Harga	
1	2	3	4	5=(2x4)
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
seminar/fgd/rakor penyusunan amandemen perda				16.875.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
seminar/fgd/rakor penyusunan amandemen perda				16.875.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
seminar/fgd/rakor penyusunan sop				16.875.000
<i>makanan kecil/snack prasmanan</i>	75	ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
<i>jamuan makan (prasmanan)</i>	75	Ok	75.000	5.625.000
<i>makanan kecil/snack prasmanan</i>	75	Ok	25.000	1.875.000
Belanja Perjalanan Dinas Dalam Daerah				121.820.000
<i>uang representasi</i>	3	OH	150.000	450.000
<i>biaya penginapan dalam daerah eselon iii/golongan iv</i>	25	Oh	850.000	21.250.000
<i>transportasi dalam daerah</i>	1	Tahun	57.000.000	57.000.000
<i>uang harian</i>	71	OH	370.000	26.270.000
<i>biaya penginapan dalam daerah eselon ii/anggota dprd</i>	3	Oh	850.000	2.550.000
<i>biaya penginapan dalam daerah eselon iv/golongan iii kebawah</i>	26	Oh	550.000	14.300.000
Belanja Perjalanan Dinas Luar Daerah				87.120.000
<i>perjalanan dinas luar daerah</i>	44	oh	530.000	23.320.000
<i>uang representasi</i>	2	OH	150.000	300.000
<i>biaya penginapan eselon iii/golongan iv</i>	15	Oh	900.000	13.500.000
<i>biaya penginapan eselon iv/golongan iii kebawah</i>	15	Oh	600.000	9.000.000
<i>transportasi luar daerah</i>	30	Tahun	340.000	10.200.000
<i>transportasi (avtur)</i>	14	Tahun	2.000.000	28.000.000
<i>biaya penginapan eselon ii, anggota dprd</i>	2	Oh	1.400.000	2.800.000
			Jumlah	500.000.000

Semarang, 18 Desember 2019
**KEPALA BIRO PEREKONOMIAN DAERAH
PROVINSI JAWA TENGAH**

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